

ST. JAMES' C.E. PRIMARY SCHOOL, COLDWALTHAM

with Chuckleberries Pre School



Tel: 01798 872196
Fax: 01798 875532
Email: office@coldwalthamschool.com
www.st-james-coldwaltham.w-sussex.sch.uk

Executive Headteacher: Mrs Lizzie Martin

Operations Director: Mrs Nicky Kirby

Inclusion Manager: Mrs Lucy Brownbill

Enabling every child to thrive and succeed

27th March 2024

Dear Parents and Carers,

It is with great sadness that I am writing to inform you that our Arun Villages Federation Inclusion Manager, Mrs Lucy Brownbill, will be leaving at the end of the academic year in July.

Mrs Brownbill started her journey with the AVF in September 2020, working as a part-time class teacher at St. James. At this early stage in her professional life with us, Mrs Brownbill demonstrated a truly child-centred approach where the specific needs of children were of paramount importance. As she progressed with her professional journey within the Federation, Mrs Brownbill continued to be an advocate for our vulnerable children, with a particular focus on those with SEND, working with passion and enthusiasm at all times. She was highly effective in her role and has helped both schools in the Federation move forward positively.

Mrs Brownbill has been a highly-valued and loved member of the Senior Leadership Team across the Federation providing professional support to all staff. We have also been grateful to her for her friendship and positivity. She will be missed greatly.

The role of Inclusion Manager has been advertised internally and externally and we are pleased to say that we have had a great amount of interest in the role. As and when we are able to share any further news regarding the recruitment of a new Inclusion Manager, we will communicate this as soon as possible with the Federation community.

In the meantime, I am sure that you join me in wishing Mrs Brownbill all the best in the future; she has been an excellent professional and friend to work with and she will be missed greatly by all.

Kindest regards,

L. Martin

Executive Headteacher, Arun Villages Federation, Amberley CE Primary School and St. James' CE Primary School, Coldwaltham

